



Instructor Evaluation

Instructor's Name: _____ Evaluated by: _____ Date: _____

Subject(s) Taught: _____

INSTRUCTION: (Performance Rating Scale is 1 to 3: 1 (Poor), 2 (Adequate), & 3 (Exceptional))

1. Lessons Well-Planned (activities/projects executed ahead for suitability)
2. Class Time Effectively Used
3. Adheres to School's Assigned Weekly Curriculum
4. Recognizes & Provides For Students' Developmental Differences
5. Adequate Knowledge & Accuracy of Facts
6. Enthusiastic Presentation, Motivating Students To Learn

Remarks: _____

Performance Rating (1-3): [] << Enter rating here

CLASSROOM MANAGEMENT: (Performance Rating Scale is 1 to 3: 1 (Poor), 2 (Adequate), & 3 (Exceptional))

1. Adheres to Scheduled Beginning & Ending Times
2. Ensures All Supplies Needed Are Available
3. Rapport with Students
4. Consistent, Fair, & Effective Disciplinarian
5. Plans for & Successfully Utilizes Parent Helpers
6. Properly Completes Necessary Documentation of Students' Learning

Remarks: _____

Performance Rating (1-3): [] << Enter rating here

PROFESSIONAL QUALITIES: (Performance Rating Scale is 1 to 3: 1 (Poor), 2 (Adequate), & 3 (Exceptional))

1. Communicates Well With Parents
2. Ethical Practices & Integrity
3. Confidentiality in Regards to Students & Families
4. Accepts Correction & Suggestions Non-Defensively & Follows Through
5. Adaptability
6. Adheres to HSA/ACE Policies

Remarks: _____

Performance Rating (1-3): [] << Enter rating here

PERSONAL QUALITIES: (Performance Rating Scale is 1 to 3: 1 (Poor), 2 (Adequate), & 3 (Exceptional))

1. Appearance; Neatness & Cleanliness
2. Health Issues Do Not Interfere with Duties
3. Sense of Humor
4. Sense of Mature Responsibility
5. Control of Emotions

Remarks: _____

Performance Rating (1-3): [] << Enter rating here

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PERIOD OF EVALUATION:

School Year: _____ Term (check one): Fall Winter Spring

ADMINISTRATOR'S RECOMMENDATION:

- Retain Instructor
- Suggest Specific Instructor Improvements & Re-evaluate
- Not Recommended For Retention

Remarks: _____

Administrator's Signature: _____ Date: _____

Instructor's Signature: _____ Date: _____